

RESERVATION APPLICATION FORM

Fairwood Homeowner's Association Administration Building

YOUR RESERVATION WILL NOT BE CONFIRMED UNTIL SIGNED APPLICATION AND RENTAL AND DEPOSIT FEES ARE RECEIVED. PLEASE RETURN ASAP TO ENSURE YOUR RESERVATION IS HELD.

Reserved for _____ Time: _____
(Month, Day, Year)

Type of Event: _____

Name of Applicant: _____

Address: _____

Phone (Residence): _____ Phone (Business): _____

Texas Driver's License Number _____ E-Mail Address: _____

Name of Organization (if applicable): _____

I have received a copy of, understand and agree to be bound by, the Policies and Procedures regarding the use of the Northwest Harris County Utility District No. 5 Administration Building (the "Administration Building") adopted by the Board of Directors of the Fairwood Homeowner's Association effective June 1, 1998.

Type of User (as defined in the Association's Policies and Procedures):

\$100.00 (a) Non-profit, public service organization

\$100.00 (b) Individual/group for private use for up to 6 hours - \$20.00 each additional hour or fraction thereof.

Damage Deposit \$100.00
Alcohol Deposit \$500.00 (in addition to damage deposit)

THE POOL IS NOT INCLUDED IN THE RENTAL OF THE CLUBHOUSE. NO RENTER WILL BE GIVEN ACCESS TO THE POOL OR POOL AREA UNDER ANY CIRCUMSTANCES.

Alcohol – If alcohol will be served, it is required that two (2) off-duty Harris County Constables be employed to oversee security at the function. The renting member will be responsible for payment to said officers at the beginning of the function, and will ensure that the officers remain "On Duty" until the function concludes. The individuals responsible for the overall security in the Fairwood Homeowners Association, Inc. is the Harris County Constable Department, Precinct 4 (281-376-3472) and should be contacted to assist in the selection of the officers for these services. The cost of such services will be the responsibility of the member.

I am a legal adult resident of the property located at the above address and fully understand that I am assuming total responsibility for the safety and the actions of my guests on all the designated grounds and properties during the time I have the Administration Building reserved.

I hereby agree to indemnify and hold harmless the Association, its directors, employees and consultants from any and all claims, demands, loss and damage of any and every kind, as well as all legal and other costs, including attorney's fees, which the Association shall at any time sustain, directly or indirectly, from any and all actions and conduct on the part of myself or guests ("Damages"), including, but not limited to the following:

1. Damages caused by the intentional conduct of myself or my guests;
2. Damages caused by the sole negligence of myself or my guests;
3. Damages caused by the concurrent negligence of myself or my guests and the Association, its directors, employees, and consultants, or a third party; and
4. Damages caused by the sole negligence of the Association, its directors, employees and consultants.

I will post a damage and cleaning deposit at the time I present this application, as required by the Association's Policies and Procedures.

I accept the conditions for reserving and use of the Administration Building, I understand that if the Administration Building is damaged or is left in an unacceptable condition, any deposit will be forfeited and used to cover the cost necessary to return the Administration Building to its original condition.

I understand that if I am using the Administration Building, the building will be inspected by the Clubhouse Coordinator following my use. Failure to meet all requirements of the attached **Clubhouse Checklist** will result in a forfeiture of my deposit. If damage occurs to the Administration Facilities, I understand that I will be liable for the cost to repair any damages to the Administration Building in excess of my deposit. I further agree that if required, I will reimburse the Association for those expenses immediately upon receipt of notification of those charges.

I understand that if, in the opinion of the Association, the conduct or activity of my guests or myself is not acceptable, or my guests or myself have not adhered to the Policies and Procedures, the Administration Building then in use will be closed immediately, my guests will be requested to leave the premises and appropriate action will be taken.

The building is available for rent from 10:00 a.m. – 10:00 p.m. weekdays and 10:00 a.m. – 10:00 p.m. weekends. I agree to vacate the building immediately upon expiration of my reservation time. Failure to do so will result in additional charges of \$1.00 per minute, up to a maximum of \$50.00 per hour.

I agree to meet with the Association's Coordinator for inspection of the premises pursuant to the attached checklist.

SIGNATURE _____ DATE _____
TO BE COMPLETED PRIOR TO USE OF ADMINISTRATION BUILDING

Comments: _____

Inspected By: _____ Date: _____

Accepted By: _____ Date: _____

Damage and cleaning deposit returned to resident? Yes _____ No _____

Please make checks payable to: **Fairwood H.O.A**

Return signed agreement with checks to: Fairwood HOA
 c/o Celeste Lubenow, Clubhouse Coordinator
 12727 Robins Crest Dr.
 Tomball, TX 77377